

BOARD OF PUBLIC WORKS

Date of Meeting: May 5, 2015, at 9:30 a.m. in the Birch Room.

Members Present: Lindman, Groat, Jacobson.

Also Present: Wesolowski, Lenz, Mohelnitzky, Pergolski.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the April 23 and April 28, 2015 meetings

Groat moved to approve the minutes of the April 23rd meeting. Jacobson seconded and the motion carried unanimously. Groat moved to approve the minutes of the April 28th meeting. Lindman seconded and the motion carried 2-0, with Jacobson abstaining as she was not present at the April 28th meeting.

Open Request for Proposals for the 2015 Landscape Maintenance Contract

The following proposals were received and opened:

Re-vi Design, LLC	\$20,030.00
CW Terra Master, LLC	\$22,866.50

Groat moved to accept the proposal from Re-vi Design, LLC in the amount of \$20,030. Lindman seconded and the motion carried unanimously 3-0.

Open Request for Proposals for Grinding and Removal of Brush and Brush Chips Contract

The following proposals were received and opened:

	<u>Unit Price</u>	<u>Mobilization</u>
Dorshorst Wood Recycling, LLC	\$1.00 per yard	\$800 per event
Kafka Granite LLC	\$2.75 per yard	\$0 per event

Mohelnitzky indicated that this work is typically done three times during the summer with approximately 1000 yards. Groat moved to accept the proposal from Dorshorst Wood Recycling, LLC in the amount of \$1.00 per yard and \$800 mobilization per event. Lindman seconded and the motion carried unanimously 3-0

Open Request for Proposals for the purchase of electrical distribution equipment for the Wastewater Treatment Facility

Lindman explained that proposals were opened on April 28. However, Viking Electric submitted a proposal that was addressed properly and received before the deadline. The proposal was routed to the wrong department and not opened with the other proposals. Pergolski added that after review of the proposals previously opened, three of the four did not meet the spec. ETCO Electric was the original apparent low and has submitted a revised quote meeting all requirements.

ETCO Electric (Siemens Equipment)	\$14,109.47
Viking Electric Supply	\$25,500.00

Groat moved to accept the proposal for Siemens Equipment from ETCO Electric in the amount of \$14,109.47. Jacobson seconded and the motion carried unanimously 3-0.

Discussion and possible action regarding 2015 Construction Testing Services

Wesolowski explained that it is difficult to obtain quotes for testing services as AET is the only true testing firm in Wausau. The closest competitor is Nuemelin from Stevens Point, but they charge mileage. AET is currently finishing the contract for testing services of 2014 projects. Last year Engineering spent approximately \$42,000. This year the budget was reduced to \$33,000. Last year Wesolowski reached out to AET, Nuemelin, Becher Hoppe and CWE for proposals. Nuemelin did not submit a proposal. Becher Hoppe and CWE submitted proposals using AET's lab. Discussion followed on the budget, proposal options and changing testing procedures.

Due to other commitments, at approximately 10:00 a.m. Jacobson left the meeting.

Groat suggested charging construction testing to the capital line item beginning in 2015. Wesolowski will attempt to obtain proposals otherwise he will request a sole source purchase through the Finance Committee.

Pay Request from Stantec: Professional Services for period ending April 10, 2015; Riverfront 2015 Projects

Lenz indicated that Stantec continues to work on the shoreline, wharf and trail bridge tasks for the Riverfront Project. Groat moved to approve the pay request in the amount of \$69,793.86. Lindman seconded and the motion carried unanimously 2-0.

Pay Request from Stantec: Professional Services for period ending April 10, 2015; 1st Street Extension

Lindman moved to approve the pay request in the amount of \$13,835.25, contingent upon verification that it remains within the budget. Groat seconded and the motion carried unanimously 2-0.

Pay Request from Stantec: Professional Services for period ending April 10, 2015; Brownfield Area-Wide Planning Grant Implementation

Lenz stated Stantec continues to work on the Riverfront plan and hopes to have a final plan completed in June. Groat moved to approve the pay request in the amount of \$11,983.05. Lindman seconded and the motion carried unanimously 2-0.

Pay Request from Stantec: Professional Services for period ending April 10, 2015; Wharf Public Dock Preliminary Design

Groat moved to approve the pay request in the amount of \$2,004. Lindman seconded and the motion carried unanimously 2-0.

Pay Request from GRAEF: Professional Services through February 28, 2015; Urban Design, Amendment #1

Lenz stated GRAEF was contracted with to provide urban design standards. This request is for work done outside of the contract. Groat moved to approve the pay request in the amount of \$1,588.25. Lindman seconded and the motion carried unanimously 2-0.

Pay Request from GRAEF: Professional Services through April 4, 2015; Urban Design, Amendment #1

Lenz explained that this pay request was for a conference call with GRAEF and he recommends approval. Groat moved to approve the pay request in the amount of \$196.50. Lindman seconded and the motion carried unanimously 2-0.

Pay Request from GRAEF: Professional Services through April 4, 2015; Streetscape – 2nd Avenue & Clark Street

Lenz indicated that the streetscaping plan for 2nd Avenue and Clark Street is 90% complete. Groat moved to approve the pay request in the amount of \$4,405.25. Lindman seconded and the motion carried unanimously 2-0.

Discussion and possible action on proposal from AECOM for environmental services regarding the street construction project of 2nd Avenue

Wesolowski explained that AECOM has submitted a proposal to provide environmental services regarding 2nd Avenue. The environmental borings have been completed and AECOM would assist in preparing specifications. The CDA has agreed to reimburse the City for the cost of this proposal. Groat moved to accept the proposal from AECOM with services not to exceed \$16,000. Lindman seconded and the motion carried unanimously 2-0.