

BOARD OF PUBLIC WORKS

Date of Meeting: January 21, 2015, at 9:30 a.m. in the Birch Room.

Members Present: Wesolowski, Jacobson, Groat.

Also Present: Mayor Tipple, Lenz, Hebert, Mohelnitzky, Erickson, Bauer, Henrichs.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the January 6, 2015 meeting

Wesolowski moved to approve the minutes of the previous meeting. Jacobson seconded and the motion carried unanimously 3-0.

Open bids and make recommendation for the purchase of aluminate sulfate solution for the Wastewater Division

The following bids were received and opened:

ChemCeed	\$0.141 / lb.
Fremont Chemical	\$0.147 / lb.
Hydrite Chemical Co.	\$0.109 / lb.
Affinity Chemical	\$0.08487 / lb.

Erickson reviewed the bids and the low bid appears to be in order; however, he is unsure if there would be additional costs for delivery. Groat moved to approve the purchase of aluminate sulfate solution from Affinity Chemical for \$0.08487 / lb., however, this will be brought back to the Board of Public Works if it is found that Affinity Chemical cannot comply and if there are additional costs for delivery. Wesolowski seconded and the motion carried unanimously 3-0.

Make recommendation regarding the Request for Proposals for Real Estate Services on Project ID 6999-03-28, STH 52 – Stewart Avenue. (Proposals were opened January 6, 2015.)

Wesolowski stated that the DOT has reviewed the proposals and is comfortable with the lowest bidder, SRF. Groat questioned which properties would be purchased. Wesolowski explained that property is needed at 1st Avenue and 3rd Avenue near the railroad for traffic signal upgrades, at public corners, and along Marathon Park. Because STH 52 is a connecting highway, the local municipality is responsible for land acquisition but will get reimbursed from the DOT.

Wesolowski moved to approve the proposal from SRF Consulting Group, Inc., in the amount of \$10,700 for negotiation fees and \$15,950 for appraisal fees. Groat seconded.

Mayor Tipple questioned if the fence around the park would be destroyed and Wesolowski replied no. Jacobson questioned the scope of the project. Wesolowski said the project will run from 12th Avenue to 1st Street and noted that there is a State/Municipal Agreement for the project. Wesolowski has a boiler plate contract from the DOT that he will provide for Jacobson's review.

There being a motion and a second, motion to approve the proposal from SRF Consulting Group, Inc., in the amount of \$10,700 for negotiation fees and \$15,950 for appraisal fees passed unanimously 3-0.

Discussion and possible action regarding closing the sidewalks in the Highland Park Boulevard area

Mohelnitzky stated this sidewalk has not been cleared in the past. The sidewalk has been closed in the winter because the snow is plowed from the outside of the road to the median area. Additional sidewalk was installed in the median when the road was reconstructed several years ago. DPW would spend a lot of time and money to remove the existing snow and to maintain on a regular basis would add hours to the route. Plowing in the area would have to be modified so that the snow was plowed to the outside, toward the properties. If it is recommended to maintain the walk, Mohelnitzky requested that a letter be sent to the property owners notifying them of the change. Jacobson questioned assessing for snow removal. Mohelnitzky asked if the City could assess if the sidewalk is not abutting the property. Jacobson indicated the statute refers to abutting or adjacent property with no real clarification. This sidewalk is in the median which is not adjacent to private property. Mohelnitzky noted a similar case near the former Rose Garden where the right-of-way is wider and at 10th and Bridge near the swimming pool where the Park Department closed the sidewalk. Jacobson referred to Dave Johnson and stated the City needs to be consistent. Groat believes this will not be as big of a problem once the snow is removed. However, Mohelnitzky stated the sidewalk crew already has a 12 to 13 hour route. Another 2 hours would have to be added to the route or it will have to be contracted out. This would have to be budgeted for. Also, due to the grade, a lot of deicing would be needed. Mohelnitzky is also concerned with damage to the trees and utility boxes as there is not a lot of room for equipment. Mohelnitzky noted that Wunsch has received a call questioning snow removal of the sidewalk. Wesolowski also has spoken with a resident who would like the walk open. Lenz would have to review the statute but feels since the walk is not adjacent to private property it is more of a walking path. Wesolowski stated the property owners were assessed for the installation of the sidewalk. Mohelnitzky added the Park Department mows the median in the summer. Groat noted that the Park Department also mows medians in the southeast end.

Groat moved to have the City of Wausau remove the snow from the median sidewalks in the Highland Park Boulevard area and not assess the property owners, which is consistent with what is happening with summer maintenance. Wesolowski seconded.

Groat noted that other property owners are required to clear sidewalks that are not used. Currently the City is maintaining the medians in the summer months without assessing, which has set a precedent that the medians are not the property owner's responsibility. Snow removal from the sidewalks can be minimized by plowing to the outside. Wesolowski agreed that initially it will be a huge effort, but the effort will reduce.

There being a motion and a second, motion to have the City of Wausau remove the snow from the sidewalks in the Highland Park Boulevard median area and not assess the property owners, which is consistent with what is happening with summer maintenance passed 2-1, with Jacobson being the opposing vote.

Discussion and make recommendation regarding engineering services for soil borings / reports for 2015 construction projects

Wesolowski requested proposals from the only two local engineering firms that complete this type of work. American Engineering Testing (AET) submitted a proposal for \$8,400 and Nummelin Testing Services for \$8,545. The City has worked with AET in the past and he is comfortable moving forward with their proposal. Wesolowski moved to accept the proposal from AET in the amount of \$8,400. Groat seconded and the motion carried unanimously 3-0.

Review and make recommendation regarding Task Order No. 6.4 for Stantec for professional services regarding the Riverfront Redevelopment area

Lenz stated this task order is an extension of the work on the Riverfront Project as part of the Master Services agreement. The task order covers items needing to be done this winter to get ready for the construction season and keep the project moving forward. Staff feels that Stantec is the most qualified as they have been working on this project from the beginning. Jacobson questioned the dollar amount over the original contract. Lenz stated

originally the City was awarded a \$200,000 cleanup grant. Wesolowski noted that the original contract went out for RFP's. Lenz added that the project has expanded a lot since the original contract but it has gone to Council for budget approval. Wesolowski stated that engineering staff does not have the time or the capability to get the work done; therefore, it needs to be hired out if the City wants the work done. Jacobson questioned the amount of work that is unfinished. Lenz stated that everything that is being completed was not necessarily planned for originally. Initially, the plan was to cap the site and make green space. Funding was received to expand the scope to add infrastructure and amenities. Lenz explained the intent is to be able to use Stantec for remediation and preparation of the site. Wesolowski added that Stantec is qualified to do the work and it makes sense to continue with them.

Groat moved to approve Task Order No. 6.4 for Stantec noting that the project was released for RFP's for a Master Service Agreement for redevelopment of the Riverfront and Task Order No. 6.4 is under the Master Services Agreement. Wesolowski seconded and the motion carried unanimously 3-0.

Open Request for Proposals for Permitting and Inspection Software

This item was taken out of agenda order.

Proposals were received from CRW Systems, Infovision Software, Inc., Sage, Viewpoint Government Solutions and Tyler Technologies, which submitted two proposals. The proposals will be reviewed by the Inspections Department and IT with a recommendation to be made at a future Board of Public Works meeting.

2013 Street Construction Project "B": McCabe Construction, Inc., Final Payment

Wesolowski stated this is the final payment for the project of Kent Street and Spring Street. There have been discussions over quantities, which have now been agreed upon by Gehin, DuBore and the contractor. This payment is for additional base course, which was measured by DuBore, and for the retainage.

Wesolowski moved to approve the final payment in the amount of \$42,593.86. Jacobson seconded and the motion carried unanimously 3-0.

2014 Sewer & Watermain Repair Project: Merrill Gravel & Construction, Pay Estimate #4

Wesolowski explained that the Board of Public Works approved two change orders for this contract at the last meeting. This pay request is for those change orders.

Wesolowski moved to approve Pay Estimate #4 in the amount of \$35,571.71. Groat seconded and the motion carried unanimously 3-0.

2014 Street Construction Project "D": Merrill Gravel & Construction, Pay Estimate #2

Wesolowski indicated that this project is for the extension of 80th Avenue, which is still under construction. This payment request is for asphalt that has been placed. The project will be completed in spring.

Wesolowski moved to approve Pay Estimate #2 in the amount of \$4,476.37. Jacobson seconded and the motion carried unanimously 3-0.

2014 Street Construction Project "C": PGA, Inc., Change Order #1

Wesolowski explained that breaker run was added because of the poor subgrade. The bid proposal for this project included a supplemental bid item for breaker run but it was not bid as a quantity. The supplemental bid cost was \$30 per cubic yard. Staff worked with the contractor to obtain a price of \$25 per cubic yard. The price of fabric was also reduced from \$1.25 per square foot to \$0.25 per square foot due to the large quantity. The items of the change order for pipe and gaskets are related to placing the watermain on Curling Way near the landfill. The final

item is crew time due to the Water Department not turning off a valve on Scott Street. Groat noted that the budget for this project should be looked at.

Wesolowski moved to approve Change Order #1 in the amount of \$65,132.46. Groat seconded and the motion carried unanimously 3-0.

2014 Street Construction Project “C”: PGA, Inc., Pay Estimate #5

Wesolowski stated this pay estimate includes the previous change order plus quantities to date. Given that the retainage is still outstanding, Groat moved to approve Pay Estimate #5 in the amount of \$424,397.65. Wesolowski seconded and the motion carried unanimously 3-0.

Bituminous Concrete Paving License: American Asphalt of Wisconsin

Wesolowski moved to approve the subject license contingent upon the City Attorney’s review. Groat seconded and the motion carried unanimously 3-0.

CLOSED SESSION pursuant to Section 19.85 (1) (g), Wis. Stats., for the purpose of deliberating on claims

After meeting in closed session to deliberate on one claim, the Board reconvened the meeting into open session for the purpose of acting upon the claim. Groat moved to deny the claim submitted by Brzezinski. Jacobson seconded and the motion carried unanimously 3-0.