

BOARD OF PUBLIC WORKS

Date of Meeting: January 6, 2015, at 9:30 a.m. in the Birch Room.

Members Present: Wesolowski, Whalen, Jacobson (arrived at 9:35 a.m.)

Also Present: Mayor Tipple, Lenz, Mohelnitzky, Dave Johnson.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the December 16, 2014 and December 29, 2014 meetings

Wesolowski moved to approve the minutes of the previous meetings. Whalen seconded and the motion carried unanimously 2-0.

Open Request for Proposals for Real Estate Services on Project ID 6999-03-28, STH 52 (Stewart Avenue)

Wesolowski explained that RFP's were sent to five companies and advertised on the City website. No additional requests were received for the RFP. Wesolowski received a letter from Timbers-Selissen Land Specialists indicating they are unable to submit a proposal at this time.

The following proposals were received and opened:

	<u>Negotiation Fee</u>	<u>Appraisal Fee</u>
Becher-Hoppe Associates, Inc.	\$28,700	\$48,700
MSA Professional Services	\$8,975	\$19,900
Steigerwaldt Land Services	\$9,750	\$26,000
SRF Consulting Group, Inc.	\$10,700	\$15,950

The proposals will be reviewed with the DOT and a recommendation will be made at a future Board of Public Works meeting.

Discussion and possible action regarding Dave Johnson's request to close sidewalks along Highway U and Westwood Drive. (This item was referred back from the December 16, 2014 meeting.)

Wesolowski stated that DPW has agreed to clear the sidewalks along Highway U and Westwood Drive until a decision has been made. According to the minutes from the December 16th meeting, Jacobson was to contact the City's insurance company. Jacobson explained that she has been trading phone messages with CVMIC over the holidays and she will continue to try to contact them. Jacobson noted that a snow fence has been installed and questioned if that has helped. Mohelnitzky indicated that the County plow trucks throw snow onto the sidewalk. He did meet with the County, but they want to clear the pavement. Johnson asked if the City would assume the walk can be closed and he will take on the liability. Mohelnitzky will have DPW continue to clear the walk until a final decision is made. As Johnson exited the meeting, he questioned if the sidewalks along Highland Park Boulevard are now being cleared as he just wants to be treated fairly. Mohelnitzky feels it is impossible to clear the sidewalks along Highland Park Boulevard unless the plow procedures are changed. All snow is now plowed to the median. Jacobson questioned if these sidewalks are in front of the properties. Mohelnitzky replied there are located within the boulevard in the street. Lenz stated that sidewalk is defined as on the side of the street. Jacobson stated it is still public sidewalk but the statutes indicate the owner of the abutting property is responsible to keep the walks clear, which raises an interesting question as the walk is in the boulevard in the middle of the street. This will be placed on a future agenda after Jacobson is able to contact CVMIC.

Discussion and possible action on the sale of City-owned property at 1001-1003 North 3rd Avenue

Wesolowski has sent a letter to other departments, as required by ordinance, to verify there is no objection to the sale of this property. The Police Department has no objection and Wesolowski received verbal notification from the Park Department that there is no objection. Jacobson moved to send the sale of 1001-1003 North 3rd Avenue to CISM for further action. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from Stantec: Professional Services from October 24 through November 28, 2014; WDNR Site Investigation Reports and Ready for Reuse Grant Application for the Riverfront Redevelopment area. (This item was tabled from the December 16, 2014 meeting.)

Lenz explained that this pay request relates to Task Order 7.1 that was approved by the Board of Public Works. The pay request is for additional soil sampling along the riverbank that was requested by the DNR and is required for grants. The work has been completed and grants have been submitted to the EPA for review; therefore, Lenz recommends payment. Based upon Lenz's recommendation, Jacobson moved to approve the pay request in the amount of \$6,852.00. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from Stantec: Professional Services from November 1 through November 28, 2014; US EPA Brownfields Cleanup Grant Project, Former Hammerblow Site at 920-1000 1st Street

Lenz stated that this pay request is for a mix of different tasks under Task Orders 7.2, 7.3 and 7.4, which were all approved by the Board of Public Works. This is relating to the property south of the Hammerblow site where there is thought to be contamination migrating off of the Hammerblow site. This request also includes planning for improvements to the riverbank between the Eye Clinic and the Dudley Tower, weekly meetings, and initiating a grant application. Based upon Lenz's review and recommendation, Jacobson moved to approve the pay request in the amount of \$8,865.39. Wesolowski seconded and the motion carried unanimously 3-0.

Pay Request from AECOM: Professional Services from November 15 through December 12, 2014; Thomas Street Project

Wesolowski stated that AECOM continues to move forward on the design of Thomas Street. Staff met with AECOM just prior to Christmas to discuss different options. AECOM will be attending CISM on Thursday to present some of the options. Wesolowski recommends approval of the payment. Based upon Wesolowski's recommendation, Jacobson moved to approve the pay request in the amount of \$1,990.61. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from GRAEF: Professional Services through November 29, 2014; Wausau Urban Design

Lenz indicated that GRAEF has been working on urban design standards and has submitted a draft. This pay request is for phone calls to tweak the plans, which GRAEF should be close to finalizing. Lenz recommends approval of the payment. Based upon Lenz's recommendation, Jacobson moved to approve the pay request in the amount of \$1,272.75. Wesolowski seconded and the motion carried unanimously 3-0.

Pay Request from Wisconsin DOT: Highway 52, 17th Avenue to 1st Street

Upon receiving this invoice from the DOT, along with the next four on the agenda, staff met with Groat to discuss the payments and budget. Whalen noted that he also reviewed the payments. Wesolowski explained the City is responsible for a portion of the design costs based upon the State Municipal Agreement. Wesolowski moved to approve the pay request in the amount of \$13,890.01. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from Wisconsin DOT: Grand Avenue, Kent Street to Division Street, Construction/Resurface

It was noted that a payment made on December 14th was not included in the previous payments on this invoice and therefore the amount actually owed is \$4,622.36. Jacobson moved to approve the pay request in the amount of \$4,622.36. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from Wisconsin DOT: Grand Avenue, Kent Street to Division Street, Design/Resurface

Wesolowski explained that there is a separate engineering contract for the design of Grand Avenue. The design consultant got involved during construction as there were issues that came up during the project. Wesolowski recommends approval of the pay request. Mayor Tipple questioned if any more invoices would be received for design and Wesolowski replied it is possible. Based upon Wesolowski's recommendation, Jacobson moved to approve the pay request in the amount of \$388.25. Whalen seconded and the motion carried unanimously 3-0.

Pay Request from Wisconsin DOT: Merrill Avenue/County Road U, Business 51 to Westwood Drive, Real Estate/Reconstruct

Wesolowski indicated that Merrill Avenue is still under construction and will be through next year. The City will still receive invoices as the work continues. Mayor Tipple questioned if any more funds needed to be budgeted. Wesolowski stated this pay request was reviewed with Groat and funds were available in 2014. The 2015 budget was not reviewed. Based upon Groat's review, Jacobson moved to approve the pay request in the amount of \$138.72. Wesolowski seconded and the motion carried unanimously 3-0.

Pay Request from Wisconsin DOT: Merrill Avenue/County Road U, Business 51 to Westwood Drive, Const/Reconstruct

Wesolowski stated this pay request is for construction work done on Merrill Avenue. Whalen moved to approve the pay request in the amount of \$16,729.58. Jacobson seconded and the motion carried unanimously 3-0.

2014 Stinchfield Creek Trail Project: Re-vi Design, LLC, Pay Estimate #1

Wesolowski explained this project includes construction of a walking path and bridge structure at the end of East Bridge Street. The structure is set and the project will be completed in spring. Wesolowski moved to approve Pay Estimate #1 in the amount of \$45,646.35. Whalen seconded and the motion carried unanimously 3-0.

Clarifier Equipment Rehabilitation: J.F. Ahern Company, Pay Estimate #5

Wesolowski stated that Becher-Hoppe is overseeing this project and Ken Ligman has recommended payment. It was noted that there is a difference of \$50 between what Ligman approved and the pay estimate. This is due to an error in the last pay estimate, which resulted in an overpayment of \$50. Wesolowski moved to approve Pay Estimate #5 in the amount of \$41,951.00. Whalen seconded and the motion carried unanimously 3-0.

Stormwater Day Lighting & Cover System Construction – Riverfront Redevelopment Area: James Peterson Sons, Inc., Pay Estimate #4

Wesolowski has reviewed this pay estimate with Stantec. The majority of the work was completed this fall. After this pay estimate, a balance of \$307,519.97 remains on the contract as there are still several items to be completed. Based upon Wesolowski's recommendation, Jacobson moved to approve Pay Estimate #4 in the amount of \$442,271.27. Whalen seconded and the motion carried unanimously 3-0.

Excavation and Cover System Construction: Dakota Intertek, Pay Estimate #5

Wesolowski reviewed this pay estimate with Stantec. The pay estimate would bring Dakota up to date with work completed on the Hammerblow site. The site has been capped and top soil placed. The only remaining work to be done in spring is in-place remediation. Based upon Wesolowski's review, Jacobson moved to approve Pay Estimate #5 in the amount of \$90,037.44. Whalen seconded and the motion carried unanimously 3-0.

2014 Sewer and Watermain Repair Project: Merrill Gravel & Construction Company, Change Order #1

Wesolowski explained that this project was let for bids due to the number of watermain and lateral breaks last winter. This change order is to replace a manhole and several sections of pipe by NTC at the request of Ken Rye. Staff received a couple of quotes for the work, but worked with Merrill Gravel as a change order to the project. Wesolowski recommends approval. Based upon Wesolowski's recommendation, Whalen moved to approve Change Order #1 in the amount of \$17,710.00. Jacobson seconded and the motion carried unanimously 3-0.

2014 Sewer and Watermain Repair Project: Merrill Gravel & Construction Company, Change Order #2

Wesolowski stated that a watermain hangs under the Prospect Avenue Bridge. The watermain broke inside of the casing. Part of the project was to add insulation. The original plan was to blow insulation inside; however, there was not enough room to accomplish this. Staff worked with Merrill Gravel and an insulation company. Merrill Gravel had provided an estimate of \$22,541 for the work, which was based upon time and material for 3 days. The work took 2 days to complete so a reduction of \$4,679.29 was given. Wesolowski stated the work has been completed and recommends approval. Based upon Wesolowski's recommendation, Jacobson moved to approve Change Order #2 in the amount of \$17,831.71. Whalen seconded and the motion carried unanimously 3-0.