

## BOARD OF PUBLIC WORKS

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Date of Meeting: October 13, 2014, at 2:00 p.m. in the Birch Room.

Members Present: Groat, Alfonso.

Also Present: Mayor Tipple, Wesolowski, Lenz, Mohelnitzky, Hanson, Peterson, Bartkowiak

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

### **Approve minutes of the October 8, 2014 meeting**

Groat moved to approve the minutes of the previous meeting. Alfonso seconded.

### **Open quotations and make recommendation for the Downtown Snow Removal Contract**

Scott's Enterprises Ringle LLC submitted the only quotation for the Downtown Snow Removal Contract. Groat moved to have the Department of Public Works review the quotation submitted with a recommendation to be made at a future Board of Public Works meeting. Alfonso seconded.

### **Discussion and possible action on closing the 2013 Stump Grinding and Removal Contract (T & E Tree Service)**

Peterson stated he has been too busy to put together another list for the contractor, T & E Tree Surgery, Inc., to complete the 2013 Stump Grinding and Removal Contract. This is also partially due to J & S Tree Services not completing the 2013 Tree Removal Project. T & E Tree Surgery, Inc. has requested to be paid the retainage held. Groat moved to close the 2013 Stump Grinding and Removal Contract and pay the retainage due to the contractor. Alfonso seconded.

### **Review quotations and make recommendation regarding plumbing repairs at the JC Penney's Parking Ramp**

Hanson stated he obtained three quotes to repair broken piping from last winter in the JC Penney's Parking Ramp. Two of the quotes were close in price. The other quote, which was from Acro Plumbing, was the low quote. However, Acro did not include insulation, heat tape replacement or the stand pipe. These items were included in the other two quotes, of which Hurckman Mechanical was the lowest. Therefore, Hanson recommends accepting the quotation from Hurckman Mechanical. Groat moved to accept the quotation from Hurckman Mechanical in the amount of \$16,900. Alfonso seconded.

### **Review quotations and make recommendation for the purchase of loader plows for the Department of Public Works**

Hanson explained that the loader plows and wings are old and worn out. They would like to replace the worst one first so it is ready to go before winter. Caspers Truck Equipment has a stainless unit that is available immediately whereas the other vendors would be 60 to 90 days out. Groat moved to approve the purchase of a loader plow from Caspers Truck Equipment in the amount of \$17,900.

### **Review quotations and make recommendation for the purchase of a ½ cubic yard sander for a sidewalk tractor for the Department of Public Works**

Hanson stated he has been checking online and with local companies regarding a sander for the sidewalk tractor. He received quotations from Caspers Truck Equipment, Truck Equipment, and Northern Tool. Monroe Truck

Equipment had two different makes/models; however, they were too large to use on this tractor. The unit quoted by Caspers Truck Equipment is the exact size needed for this tractor. Groat moved to approve the purchase of a ½ cubic yard sander from Caspers Truck Equipment in the amount of \$3,802. Alfonso seconded.

**Review quotations and make recommendation for the purchase of truck plows for the Department of Public Works**

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Hanson received quotations to replace three truck plows that are not fit for use as they are worn. Caspers Truck Equipment submitted a quote for a stainless plow in the amount of \$9,745, which is available immediately. Truck Equipment submitted a quote in the amount of \$8,188. Hanson would like to take advantage of the plow that is immediately available from Caspers and purchase the remaining two plows from Truck Equipment. The plows are similar in construction but not the same brand. Alfonso moved to approve the purchase of one plow from Caspers Truck Equipment in the amount of \$9,745 and two plows from Truck Equipment in the amount of \$16,376. Groat seconded.

**Review quotations and make recommendation for the purchase of plows blades for the Department of Public Works**

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Hanson explained that D.A. MacPherson and Gray's Inc. were able to quote on all blades. Fabco was not able to quote on all items. When the quotation request was created, staff did not realize it would be over \$25,000 as in years past the quotes were lower. Groat stated that Hanson did obtain competitive pricing and feels the spirit of the procurement policy has been met. Alfonso disagreed. Mayor Tipple suggested taking the quotations to the Finance Committee for approval. Alfonso feels providing a sole source explanation to the Finance Committee would be best. Groat indicated another option would be to place the purchase out for bid. Hanson indicated this is time sensitive as winter is approaching. Groat will contact the Finance Committee Chair, Keene Winters, for his recommendation on how to proceed.

**Pay Request from Stantec: Professional Services for period ending September 19, 2014; Wharf Public Dock Preliminary Design**

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Lenz explained that Stantec is the consultant for the Riverfront project. They are working on a variety of projects, one of which is to design a wharf on the riverfront. The City should have a final design soon. Alfonso moved to approve the pay request in the amount of \$7,721.00. Groat seconded.

**Pay Request from Stantec: Professional Services for period ending September 19, 2014; 1<sup>st</sup> Street Extension**

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Lenz stated that the extension of 1<sup>st</sup> Street is also part of the Riverfront project. The design should be close to finalized and the road will be built next year. Wesolowski stated the road project will be bid out over the winter. Groat moved to approve the pay request in the amount of \$8,475.25. Motion failed due to no second.

Alfonso questioned the amount left on the contract. Lenz indicated he would have to verify the exact amount. Alfonso moved to table the pay request so the contract amount can be verified. Groat seconded.

**Pay Request from Stantec: Professional Services for period ending September 5, 2014; Brownfield Area-Wide Planning Grant Implementation**

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Lenz stated the City obtained a \$200,000 grant for this project. There is money remaining in the grant and more work to be done. Alfonso moved to approve the pay request in the amount of \$627.75. Groat seconded.

**Pay Request from AECOM: Professional Services from August 9, 2014 through September 5, 2014; Thomas Street Project**

Lenz stated that AECOM is the consultant on the Thomas Street project. Recently AECOM has reviewed several different plans for Thomas Street. Wesolowski indicated that the City has been asking AECOM for additional assistance as we go along. Alfonso questioned if the work completed during this time frame reflects \$14,000 worth of work. Mayor Tipple added that a letter was included that explained the work that was done during this time frame. Alfonso recommended asking for a summary of the bill going forward. Lenz stated the continued design work can still be done under the current contract amount. Alfonso is concerned that the City is getting what they are being billed for. Lenz explained that AECOM has provided the City with designs and engineering work. Groat moved to approve the pay request in the amount of \$14,208.08. Alfonso seconded but strongly suggested obtaining a summary of bills in the future.

**Pay Request from GRAEF: Professional Services through August 30, 2014; Wausau Urban Design Standards**

Lenz indicated that GRAEF is the consultant to develop urban design standards. There is approximately \$2,000 remaining in their contract. Groat moved to approve the pay request in the amount of \$140.50. Alfonso seconded.

**2014 Street Construction Project "A": Steen Construction, Inc., Change Order #1**

Wesolowski stated this change order is for additional work completed regarding a watermain and DuBore has reviewed the change order. Groat moved to approve Change Order #1 in the amount of \$4,877.32. Alfonso seconded.

**2014 Street Construction Project "A": Steen Construction, Inc., Pay Estimate #2**

Wesolowski indicated that DuBore has reviewed the pay request. Groat moved to approve Pay Estimate #2 in the amount of \$196,925.05. Alfonso seconded.

**2014 Pavement Marking Project: Brickline, Inc., Final Payment**

Wesolowski stated that all work has been completed and approved for this project. Alfonso moved to approve the final payment in the amount of \$57,627. Groat seconded.

**2014 Street Construction Project "C": PGA, Inc., Pay Estimate #3**

Wesolowski explained that work is continuing on this project, which includes Curling Way, Kent Street, Scott Street and McClellan Street. Alfonso moved to approve Pay Estimate #3 in the amount of \$566,764.17. Groat seconded.

**Portland Cement Concrete License: Explicit Homes, LLC**

Alfonso moved to approve the subject license contingent upon the City Attorney's review. Groat seconded.