

AIRPORT COMMITTEE

Time and Place: Wednesday, February 10th, 2016 at 6:00 p.m. at the Wausau Downtown Airport Terminal Conference Room

Members Present: Nagle, Mohr, Mielke, Gehrt, Abitz, Prehn, Kellbach

Members Excused:

Others Present: John Chmiel, Airport Manager, Josh Holbrook, Becher Hoppe Engineering

In accordance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and copy Chairman Nagle called the meeting to order at 6:02 p.m.

Public Comment

No public comments were made.

Consider Minutes of Previous Meeting, November 11, 2015

Mielke made a motion to approve the minutes. Mohr second. All approved 7-0. Nagle questioned the result of question for the State of WI regarding whether the “Chicken Drop” was determined to be a game of skill. Chmiel confirmed that indeed the contest was determined to be a game of skill. Chmiel also stated that Alfonso created a “hold harmless” form which is signed by each participant of the contest, relieving the City of any liability in the contest which is sponsored by Wausau Flying Service, Inc.

East Hangar Development Area Update

Josh Holbrook informed the committee that FAA funding for the East Hangar Development Area will not be released until July 2016. Therefore, bids for the project won't be allowed until July and that construction won't be able to begin until September. This means that pavement will not be able to be installed until November. November is not the optimum time of year to pave. There are two options: 1. Delay breaking ground on the project until summer of 2017; or 2. Construct up to stone on the project in 2016 except the pavement, then complete paving in spring of 2017.

Chmiel expressed that he felt option #2 is the best. Chmiel stated that everything would have had to gone perfect on the project in order to complete it in 2016 anyway, since the plan is not to break ground until after the balloon rally. Mohr stated this would give the sight a year to settle, and probably be better for pavement letting it settle for that time before paving. Chmiel stated that this would allow the paving to be done before balloon rally 2017.

Holbrook stated that the delay would allow more GA entitlement funding to be available in 2017 if needed. The downside is that “taxilane” projects are not urgent projects in the ranking system which may make it more difficult for funding.

Mohr reiterated his position about completing construction up to pavement in 2016 and he felt that is the direction that Chmiel should direct BOA/FAA to follow.

No further action taken.

Discussion and Possible Action Construction 60'X80' Private Hangar in East hangar Development Area

Chmiel stated that action is not necessary by the committee on this issue. This is an FYI for the committee. Dr. Tom Turner has decided on a specific location for new hangar construction once the East Hangar Development Area is complete. Dr. Turner has chosen the location in the phase I area on the far southwest corner as indicated on the proposed layout map. Dr. Turner had expressed that he wanted his new hangar to face south, but Chmiel had informed him that hangars in the new development area will face east/west to facilitate snow removal and give the most efficient use of airport property for future development.

Prehn asked what Dr. Turner would do with his hangar in the west hangar area. Chmiel stated that Dr. Turner has two standing offers on his west hangar but is unable to enter into a sales agreement until he is able to secure a location to the east and begin construction.

Prehn questioned whether Turners proposed hangar would be the largest hangar on the airport. Chmiel confirmed that it will be the second biggest private hangar on the airport if Kocourek builds the hangar he has been approved for.

Discussion and Possible Action to Approve 60'X66' Hangar in the West Hangar Development Area

Chmiel explained this is a house cleaning issue. The recorded minutes of previous meetings never mentioned the specific dimensions of Dr. Siebert's hangar. Mohr moved to approve construction of a 60'X66' Hangar in the West Hangar Development Area by Dr. Derek Siebert. Second by Prehn. All approved 7-0.

Alexander Park Upgrade Plan – Chmiel

Chmiel explained that the Southeast Side Neighborhood group wanted to make some upgrades to Alexander Park. Chmiel had been placed on the advisory committee for the group. The group decision was to recommend an aviation theme for the park. Chmiel presented the committee with picture. Features will include: path layout like runways/taxiways; a "control tower" jungle gym; an aviation themed mural on the practice tennis "bang board"; a walking path around the perimeter with body weight exercise stations for adults; a hangar-shaped shelter for picnics; and educational stations reviewing aviation fact questions/answers.

The advisory committee has presented their plan to Park Director, Bill Duncanson, the Mayor, and City Council president and it appears there is support for the modifications.

The committee is currently trying to coordinate the “crown jewel” for the park which includes moving the A7 Corsair currently stewarded by the VFW at Riverside Park. The plan includes: moving the airplane to the park as an Air National Guard exercise; & mounting the aircraft in the park on a pedestal 10’ in the air (simulating is taking off and climbing away from the “runway”). Merrill Iron & Steel are being commissioned to construct the pedestal and help with mounting. Duncanson had suggested finding someone to preserve and paint the airplane also. Chmiel stated that he is in the process of providing cost estimates for this work. The committee is also in the process of securing funding for this part of the project. Chmiel presented pictures of the proposed layout (provided by Becher Hoppe) of the park. Also included were 3D scaled pictures of how the airplane will look in the park.

Prehn confirmed whether the airplane mounted will not be able to be climbed upon by users of the park. Chmiel stated that is the intent, since the airplane will be considered a memory to veterans, and part of our agreement will be to not allow the airplane access by the public other than viewing. Also the airplane will be mounted high enough also so that it does not interfere with intersection traffic. Funding for the airplane could come from the Alexander Judd Foundation. Prehn & Nagle also stated their opinion that an “airplane” of some sort should be available for the kids to climb on.

Chmiel stated there are political channels to go through to get final approval. No further action taken.

Airport Manager Report – Chmiel

Chmiel explained the airport manager report and placed on file. Fuel flow for 2015 end with a 33% increase and rental ended 14% higher than 2014. Chmiel stated that he does not anticipate a decrease in the future. Chmiel announced that L & S Electric has moved their PC12 to Wausau. Also another PC12 has been purchased and will arrive in Wausau in August. Wausau Flying Service, Inc. has hired another pilot service pilot. Chmiel anticipates further growth in 2016/17 and most likely an additional pilot service pilot will be hired in fall of 2016.

Prehn asked if WFS provides charter. Chmiel stated that WFS does not fly FAR 135 but they WFS does make referrals to WI charter companies. Chmiel stated that WFS specializes in providing pilot services.

Chmiel also explained to the committee how “active” Wausau airplanes are determined.

Abitz questioned whether Dr. Bert has provided business history report for his first year in business for the committee. Chmiel stated that he hasn’t seen one. Abitz stated that she would contact Bert about providing information to the committee on his one-year anniversary, since his lease rate was based on the volume of activity.

Prehn recommended that Chmiel provide the committee with an aircraft accident history for the Wausau Downtown Airport sometime in the future. The report may be useful for future airport planning.

Airport Budget Review

Groat was unable to attend the meeting. No report was given. No action taken.

Nagle announced that if there is not going to be an airport committee meeting in March, this meeting will be his last since he is not running for re-election. The committee thanked Bill Nagle for his service to the city council and the airport committee.

Mohr moved to adjourn the meeting, second by Mielke. Motion carried unanimously and meeting adjourned at 6:42 p.m.

Respectfully Submitted by John P. Chmiel, Airport Manager

AIRPORT MANAGER'S REPORT
April 2016

A. FUEL SALES

Fuel Type	2014	2015	2016	2015/2016 % Change
92 OCT Auto	107	135	148	10
100LL	712	1419	1702	20
Jet A	6666	12897	10715	-17
Monthly Totals	7485	14451	12565	-13

B. YEAR TO DATE FUEL TOTALS

2014	2015	2016	2015/2016 % Change
20,813	35,130	34,769	-1.0

C. AIRPORT OPERATIONS

Active Wausau Based Aircraft:	37
<u>Inactive Wausau Based Aircraft:</u>	50
Total Wausau Based Aircraft:	87

TOTAL ESTIMATED FLIGHT OPERATIONS : 2567

Companies Utilizing the Wausau Downtown Airport
(Not Including Aviation Companies)

Becher Hoppe	Log Cabin
River Valley Bank	Jefferson St. Inn
Marshfield Clinic/Spirit 2	Miron Construction
State of Wisconsin	Aspirus
Noel Properties Downtown	Kocourek Automotive
Pediatric Dental	Eagle's Nest
Integrity Construction	Great Dane
TransCanada Pipeline	Walmart

K & A Manufacturing	the Mint
Wausau Supply Company	Enterprise Rental Car
Valley Medical	Hertz Rental Car
Central WI Firearms	Wynn Jones & Associates
Prehn Cranberry Co.	Vortex Tool
Krist Oil	Noel Group
Ministry Health Care	M & J Marine
Bushman's	Greenheck Fieldhouse
Prehn Dental	All American Taxi
Cranberry Growers Cooperative	Cardinal Glass
University of MN Mankato	Aqua Finance
Monk Properties	Ballweg Motors
Lee's Famous Recipe	Cherry Tree Dental
Merrill Iron & Steel	Granite Peak
K-Tech	O'Brien, Inc.

D. AIRPORT MAINTENANCE

Lighting Systems: All OK
 Vehicles: All OK
 Snow Removal: All OK
 Buildings: All OK

SRE BUILDING – no problems

TERMINAL BUILDING – no problems

CIVIL AIR PATROL OFFICES – no problems

SECURITY GATE SYSTEM – no problems

E. AIRCRAFT RENTALS

Month	2013	2014	2015	2016	2015/2016 % Change
January	12.8	2.0	49.9	20.1	-59.7
February	11.4	6.2	37.0	48.1	30.0
March	28.7	18.1	31.0	74.4	140.0
April	23.7	21.3	50.9	0.0	-100.0

May	26.2	30.3	52.2	0.0	-100.0
June	54.0	69.4	99.8	0.0	-100.0
July	79.7	143.9	91.7	0.0	-100.0
August	88.9	92.0	106.2	0.0	-100.0
September	92.2	79.0	64.4	0.0	-100.0
October	50.0	94.8	38.9	0.0	-100.0
November	18.7	42.8	41.6	0.0	-100.0
December	7.7	36.7	19.0	0.0	-100.0
Year-To-Date	52.9	26.3	117.9	142.6	20.9

F. HANGAR TENANT CONCERNS

CORPORATE HANGAR ACTIVITY

Month	WFS Aircraft	Local Tenants*	Transient Tenants**
February	4	10	3

* 1 jet, 4 turbine, 4 singles, 1 helicopter

** 3 turbine

T-HANGARS – 100 % occupancy, 16 aircraft owners on waiting list

PRIVATE HANGARS – No issues

CITY HANGARS – No issues

KOCOUREK HANGAR CONSTRUCTION- Fall 2016 update at airport committee meeting

- Hangar space at the Wausau Downtown Airport is quickly becoming a big issue. There is another new Pilatus PC12 arriving in August/September. That will bring the airport to 100% occupancy in the corporate hangars. It is essential that Kocourek build his hangar in 2016.
- FAA funding of the East Hangar Development Area has been curtailed. The FAA will not assist funding installation of utilities in this area to include: water, sewer, gas, or electric. This could be a problem for the Kocourek hangar. Ultimately any investment the City makes in utilities now will not cost the City money in the end. Typically, the City makes the initial investment for utility installation and then the builder is charged a hook-up fee to connect to the facilities. Private hangar construction ultimately pays for the initial utility install.

G. AIRPORT PROMOTION

- Chili Fly-In in January was the most well attended in history with 51 aircraft.
- As part of our 25th Anniversary Celebration for Wausau Flying Service, Inc. we have organized a year-long contest called “When Chickens Fly”. Waiver policy created by the City Attorney is enforced.

- “Learn, Build, Fly” has gained 501 (C)(3) status. The group which completed their first airplane, the Baby Ace, this summer, has begun construction on their next project: a Wittman Buttercup. Building meetings take place on Tuesday evenings and Sundays. The goal is to build aircraft and introduce adults and youth to aviation and homebuilding. About 30 people are active in the organization.
- Hamburger Nights at Wausau this year will be the first Wednesday in June and the last Wednesday in August. Almost thirty percent of the public use airports in Wisconsin participated 2015 “Hamburger Night. Our June 10th had served 100+ aviation enthusiasts and 24 aircraft from aircraft around Central WI attended the event. Our July event posted similar results with more aircraft attending. Airports from Michigan and Minnesota have expressed interest in spreading the Hamburger Night concept in those states. I was interviewed by a national aviation publication, Flight Training Magazine, about promoting the concept of “Hamburger Night” nation-wide. I am going to be meeting with EAA leadership next month about EAA helping to promote the concept nationally. Phillips 66 and Flyer411 are considering corporate sponsorship.
- Boy Scout Troop 465 sponsored by Wausau Flying Service, Inc. meeting weekly at the airport.
- Local AARP chapter now holds monthly meetings at the airport. Airport will make a presentation at their August meeting.
- The Southeast Side Neighborhood group meets monthly at the airport. They have had as many as 90 attend their meetings.
- Civil Air Patrol holds monthly meetings at the airport.
- Wausau R/C Sportsmen holds monthly meetings at the airport September through May.
- Organizers have confirmed the AirVenture Cup Race finish line at the Wausau Downtown Airport will be returning in 2016
- We are working with Rico Jaeger, a KAUW tenant and YAK 52 owner, to organize the “Redstar Pilots Association” gathering at Wausau Thursday through Saturday the weekend before AirVenture 2016.
- Please check out Flywausau.com and Wausau Downtown Airport FB page are being updated regularly.
- Sign-Up now for our monthly email newsletter “CONTACT”