

CITY OF WAUSAU

CITY OF WAUSAU MONTHLY HOTEL-MOTEL ROOM TAX RETURN	Complete All Sections (please print)																		
<p>Hotel-Motel Room Tax is due and payable on or before the last day of the month following the month for which imposed.</p> <p>Make payment to the CITY TREASURER and mail along with this form to: City Clerk, 407 Grant Street, Wausau WI 54403-4783.</p> <p>Tax Report for Quarter Ending: _____ (MM / DD / YYYY)</p> <p>Ending Quarter of Fiscal Year: _____ (YYYY)</p> <p>CORPORATE NAME: _____</p> <p>HOTEL / MOTEL NAME: _____</p> <p>ADDRESS OF FACILITY: _____</p> <p>NAME OF CONTACT: _____</p> <p>TELEPHONE NUMBER: _____</p> <p>SIGNATURE: _____ Date: _____</p> <p style="text-align: center;">Retain a copy for your records.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Gross Room Receipts</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>2 Deduct Non-Transient Room Receipts</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>3 Other Deductions</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>4 Taxable Room Receipts</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>5 Gross Tax: <u>8%</u> of Line 4</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>6 Tax Retained 1% of line 5</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>7 Net Tax Due to the City of Wausau Line 5 less Line 6</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr> <td>8 Delinquent Filing Fee <small>(25% of Tax plus Interest of 12% per Annum)</small></td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> <tr style="background-color: #ffffcc;"> <td>9 TOTAL TAX DUE (Line 7 plus Line 8)</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ _____</td> </tr> </table> <p>NOTE: Unpaid Taxes bear Interest at 12% Annum from Due Date, until the 1st day of the Month following the Month of Payment.</p>	1 Gross Room Receipts	\$ _____	2 Deduct Non-Transient Room Receipts	\$ _____	3 Other Deductions	\$ _____	4 Taxable Room Receipts	\$ _____	5 Gross Tax: <u>8%</u> of Line 4	\$ _____	6 Tax Retained 1% of line 5	\$ _____	7 Net Tax Due to the City of Wausau Line 5 less Line 6	\$ _____	8 Delinquent Filing Fee <small>(25% of Tax plus Interest of 12% per Annum)</small>	\$ _____	9 TOTAL TAX DUE (Line 7 plus Line 8)	\$ _____
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<p>For Office Use:</p> <p>----- Date Rec'd</p> <p>----- Receipt #</p>
